Day 1

Arrival the night before is possible

Day 2

Welcoming and kickoff  
Presenting the Mentoring Project  
Opening remarks by [patroness]  
[Speaker] and [speaker]  
Brief presentation of the Mentee and Mentor (Tandems)

coffee break

creating and presenting the profiles of the mentor and mentee

2 Workshops: clarifying Mentee and Mentor  
Report in the plenary

lunch break

warming up  
Presenting the Agreements  
Workshop „Working with Agreements“  
Clarification of outstanding questions

Handing over the manual for the Mentoring project to the Mentee and Mentor

Dates and additional appointments

The End

Location:
...
...